• As Manager/Non-Approver, all details of the transactions are visible except the attachment. Contact the cardholder for attachments.

Workday Financials

Questions or Issues with Workday Financials? Contact wdfinance@slu.edu

Workday Financial Accounting Structure Updates

New Cost Centers:

D741 Faculty Affairs (included in S07 Academic Affairs)

D742 Business Operations (included in S07 Academic Affairs)

D213-2 AHEAD Institute (included in D213 HCOR, see below)

Cost Center Name Changes:

D362 Center for Accessibility and Disability Services (was Disability Services)

D732 Academic Affairs Accreditation and Assessment (was Academic Affairs Assessment)

D363 Summer and Extended Studies (was Summer Winter Office)

New Cost Center Hierarchy:

E35 Vice President for Mission and Identity

o Includes: D009 Mission and Identity; D027 Campus Ministry

Cost Center Hierarchy Changes:

Moved D165 CSB Career Resources and D075 1818 Program to **S07 Academic Affairs** Changed the Reference ID and Code for existing Cost Center D213 to **D213-1** and renamed D213-

1 Health and Clinical Outcomes Research

 D213-1 and D213-2 roll up to Cost Center Hierarchy D213 HCOR and then S12 School of Medicine

Revenue Category Changes:

Inactivated: Contract Revenue (515) & Patient Care Other (507)

• Replaced with new revenue category hierarchy and new revenue categories for better transparency

Workday Financial Reporting Updates

New Reports

CR FIN Expense by Function and Fund

Report Updates

CR FIN Budget vs Actuals by Org SLUCare

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Memo to Suppliers (located on the checkout screen):

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Dell Marketing

SLU recently had a change in our Dell account representative. If you need to request a quote or follow up on the status of an existing purchase order, please reach out to:

Kenneth Edwards Email: Kenneth.Edwards@Dell.com Phone: 512-513-1981

If Kenneth cannot be reached, Andrea Sturm is also familiar with the SLU account. Her contact information is as follows: