

## Policy for reviewing applications for IDBI seed grants

**Goal:** Ensure unbiased selection of the IDBI seed grant applications most likely to result in expansion of IDBI collaborations and acquisition of external funding.

**Review committee:** The review committee will be comprised of at least 3 members drawn from the IDBI leadership team and IDBI internal advisors, with other qualified SLU personnel serving as needed to provide adequate scientific expertise. IDBI support personnel may serve as *ex officio* members. The committee will select a Chair from its membership. Committee members will be recruited for each review cycle; service on consecutive committees is permitted.

**Conflicts:** Review committee members will be in conflict with an application if:

They are a PI or co-investigator on the application.

They have an active grant or a grant application under review with the seed grant PI.

They have been co-authors on a paper with the PI published in the last 18 months.

They have a personal association with the PI that may cause an appearance of conflict.

They would receive funding through the grant (Discovery Services Core activities exempted).

They consulted with the applicant at a level beyond answering programmatic or budget questions.

Potential conflicts will be declared to the IDBI leadership team, which will determine if a conflict exists. Reviewers can be in conflict with no more than 1 application per review cycle. Conflicted reviewers must not be involved in review of the application with which they are conflicted but will participate in review of the remaining applications.

**Review criteria:** Review criteria are similar to those of an NIH grant application. They are:

Significance to external ed to BTer qualified

